

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2024-2025 No.08
OFFICIAL MINUTES

October 8, 2024 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:33 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Grant	Present	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Halcrow	Present	Mrs. McCabe	Present	Mrs. Thompson	Present
Mrs. Hickey	Present	Mrs. McGinty	Present	Mrs. Whitehouse	Present

Also in attendance:

Dr. Peter Righi, Interim Superintendent

Sean Cranston, Acting Superintendent/School Business Administrator

Athina Cornell, Board Counsel

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the meeting.

6. Communications

a. None

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2024-2025 No.08
OFFICIAL MINUTES**

October 8, 2024 Regular Meeting

7. Special Presentation

- a. NJSLA and DLM State Assessment - Spring 2024
- b. Ms. Fitzgerald and Ms. Crowley presented the results of the 2024 Spring NJSLA and DLM

8. Board Reports

- a. Culture, Climate, and Community Relations - Mrs. Kiley - October 2, 2024
- b. Education - Mrs. Thompson - October 7, 2024
- c. Superintendent's Report

9. Public Comment on Agenda Items

- a. None

10. ACTION ITEMS

MINUTES

The Superintendent recommends approval of minutes #1.

Approve Board Meeting Minutes

- 1. Recommend Board approval of the following meeting minutes:
 - a. September 24, 2024 Regular Meeting Minutes
 - b. September 24, 2024 Executive Session Minutes

Board Comment: None

On a **MOTION** made by Mr. Page and seconded by Mrs. Halcrow, the Board of Education approved the minutes with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2024-2025 No.08
OFFICIAL MINUTES

October 8, 2024 Regular Meeting

PERSONNEL

The Superintendent recommends personnel items #2 through #8

2. Approval to Amend Start Date

Recommend Board approval to amend the start dates for the following staff :

No.	Staff Member	Position	From	To
1.	Fiona Lenahan	Spanish Teacher	On or after September 25, 2024	October 4, 2024
2.	Dr. Peter Righi	Interim Superintendent	On or after September 11, 2024	September 30, 2024

3. Approval to Amend End Date

Recommend Board approval to amend the end date for Amy Winters, School Psychologist Long Term Leave Replacement, from April 1 to February 7, 2025.

4. Approval of Additional of Compensation

Recommend Board approval for Lurdes Costa, who was previously approved to work 4 days as Board Secretary, to work an additional day as Board Secretary at a salary of \$295.20 effective 8/6/24 to 9/30/24.

5. Approval of the Appointment of the Work Based Learning Coordinators

Recommend Board approval of the appointment of the following Work Based Learning Coordinators for the 2024 - 2025 school year at a stipend of \$4,554.00 each:

Hannah Phillips Susan Shay

Resignations

6. Approval of Retirement

Recommend Board approval to accept, with regret, the resignation of Suzanne Fico, Student Assistance Counselor, effective December 1, 2024, for the purpose of retirement.

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2024-2025 No.08
OFFICIAL MINUTES

October 8, 2024 Regular Meeting

7. Approval of Resignation

Recommend Board approval to accept the resignation of Mackenzie Hargrove, Social Studies Teacher, effective November 30, 2024, or sooner.

8. Approval to Amend Appointments

Recommend Board approval to amend the following extracurricular/coaching appointments:

CLUB / SPORT	ADVISOR / COACH
Yearbook Advisor*	Mackenzie Hargrove
Assistant Volleyball Coach*	Mackenzie Hargrove

**effective November 30, 2024 or sooner*

Board Comment: None

On a **MOTION** made by Mrs. Kiley and seconded by Mr. Page, the Board approved Personnel Items 2-8 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

FINANCE

The Superintendent recommends finance items #9-15

Board Secretary's Monthly Certification - August 2024

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2024-2025 No.08
OFFICIAL MINUTES

October 8, 2024 Regular Meeting

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

9. Approval of Bill List

Recommend Board approval of the following bill lists dated **October 4, 2024**:

General Fund	\$ 595,083.18
Special Revenue Fund	\$ 9,415.97
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 113,804.63
Total	\$ 718,303.78
Payroll 09/30/24	\$ 622,326.67
Total Expenditures	\$ 1,340,630.45

10. Approve Board Secretary's Report – August 2024

Recommend Board approval of the Board Secretary's report for **August 31, 2024**.

11. Approve Panda LLC, Cash Reconciliation Report– August 2024

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **August 31, 2024**.

12. Budget Transfers - August 2024

Recommend Board approval of the budget transfer report for **August 2024**.

13. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **August 31, 2024**, and upon consultation with the appropriate district officials, certifies to the best of their

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2024-2025 No.08
OFFICIAL MINUTES**

October 8, 2024 Regular Meeting

knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

14. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
11/22/24	Baker, Carrie	AMTNJ Conference 6-12	\$219	\$0	Full	Lincroft, NJ
10/10/24 11/21/24 2/6/25 4/11/25	Brow, Meredith	Monmouth University Leadership Academy	\$400	\$0	After School	West Long Branch, NJ
10/24/24	Colella, Thomas	OCC AP Colloquium	\$0	\$20	Full	Toms River, NJ
11/22/24	Deremiah, Lindsay	AMTNJ Conference 6-12	\$219	\$0	Full	Lincroft, NJ
10/15/24	Herkimer, Jeffrey	OCC AP Colloquium AP Comp Science Principles	\$0	\$0	Full	Toms River, NJ
10/21/24	January, Thomas	Making History Visible	\$0	\$0	Full	Red Bank, NJ
10/9/24	Lorelli, Zachary	School District Visitation Shore Regional HS	\$0	\$0	Full	West Long Branch, NJ
12/13/24	McBain, Molly	Rutgers 7th NJ Computer Science Summit	\$0	\$28	Full	New Brunswick, NJ
10/15/24	McBain, Molly	OCC AP Colloquium AP Comp Science Principles	\$0	\$20	Full	Toms River, NJ
10/24/24	Miller, Robert	OCC AP Colloquium for AP Coordinators	\$0	\$0	Full	Toms River, NJ
10/24/24	Olszewski, Jessica	The Role of Relevance in Creating Readers	\$180	\$26	Full	New Brunswick, NJ

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2024-2025 No.08
OFFICIAL MINUTES**

October 8, 2024 Regular Meeting

11/22/24	Washelski, Stephanie	AMTNJ Conference 6-12	\$219	\$0	Full	Lincroft, NJ
12/8/24 to 12/13/24	Marissa Stefani	The Nurtured Heart Approach Certified Training Initiative (NHA CTI)	\$0	\$0	Half	Virtual Work from School
10/22/24 to 10/23/24	Sean Cranston	NJSBA Annual Workshop	\$500	\$250	Full	Atlantic City, NJ

15. Approve Proposal - Spiezle Architectural Group - HVAC Upgrades Phase 1

Recommend Board approval for Spiezle Architectural Group to provide professional services for a mechanical replacement initial phase 1 (Cafeteria/Kitchen) per proposal dated September 27, 2024 for a lump sum fee of \$57,850, plus reimbursable costs for printing and postage.

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Whitehouse the Board approved Finance Items 9-15 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**FY 2024-2025 No.08
OFFICIAL MINUTES**

October 8, 2024 Regular Meeting

EDUCATION

The Superintendent recommends education items #16-19

16. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
May 22	Jumping Brook Country Club, Neptune	Senior Class	Tara Flynn Chaperones TBD
June 10	Chapel Beach Club, Sea Bright	Senior Class	Tara Flynn Chaperones TBD

17. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
2024 - 2025 School Year	Class of 2028	Christopher Juliano	Chipotle Fundraiser
2024 - 2025 School Year	Class of 2028	Christopher Juliano	Panera Fundraiser
2024 - 2025 School Year	Class of 2028	Christopher Juliano	Clothing Fundraiser
2024 - 2025 School Year	Class of 2028	Christopher Juliano	Bake Sales
October 1 - 31	Key Club	Jeremy Schulte	Food donation drive for Dermer Dreams
October 1 - 31	Key Club	Jeremy Schulte	Red Bank CROP Walk
Week of October 28	Health Career Club	Lauren Butler	Bake Sale to raise awareness for 180 Turning Lives Around
November	Habitat for Humanity	Kristen DeMeter	Lollipop Sale
Winter - Exact date TBD	Strength & Conditioning	Robert Orrok	Lift-A-Thon in support of Uplifting Athletes

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2024-2025 No.08
OFFICIAL MINUTES

October 8, 2024 Regular Meeting

18. Approval of Curricula

Recommend Board approval of the following curricula:

- *Intro to Computer Science*

19. Approval of a Fine Arts Trip for the 2024-2025 School Year and Approval to Suspend Portion of Policy #2340 - Field Trips

Recommend Board approval of the following world language trip along with the dates of travel for the 2024-2025 school year:

DESTINATION	DATES OF TRAVEL
Italy	February 8 - February 16, 2025

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Whitehouse, the Board approved Education Items #16-19 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2024-2025 No.08
OFFICIAL MINUTES

October 8, 2024 Regular Meeting

ADDENDUM

The Superintendent recommends addendum items 20-21.

20. Rescind Professional Development

Recommend Board approval to rescind a previously approved professional development for Mackenzie Hargrove, as listed:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
10/11/24	Mackenzie Hargrove	Project Write Now: EmpowHERment, the Art of Social Justice	\$50	\$0	Full	Red Bank, NJ

21. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
10/11/24	Jennifer Sterk	Project Write Now: EmpowHERment, the Art of Social Justice	\$50	\$0	Full	Red Bank, NJ

Board Comment: None

On a **MOTION** made by Mrs. Kiley and seconded by Mrs. McCabe, the Board approved Addenda Items #20-21 with the following roll call vote:

Mr. Grant	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
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RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2024-2025 No.08
OFFICIAL MINUTES

October 8, 2024 Regular Meeting

Mrs. Halcrow	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

11. Public Comment - None

12. Executive Session

On a **MOTION** made by Mr. Grant and seconded by Mr. Page the Board by unanimous roll call vote, moved to Executive Session at 7:42 p.m.:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on October 8, 2024 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

13. Reconvene Public Session

On a **MOTION** by Mr. Grant seconded by Mrs. Whitehouse, the Board by unanimous roll call vote returned to open Public Session at 7:48 p.m.

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2024-2025 No.08
OFFICIAL MINUTES

October 8, 2024 Regular Meeting

14. Adjournment

As there was no further business before the Board, on a **MOTION** by Mrs. Kiley, seconded by Mrs. McCabe, and carried by unanimous roll call vote the Board adjourned the meeting at 7:49 p.m.

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School